

Minutes from Steering Group Meeting, 22nd. June, 17.00 at Oakham Town Council

Present: Michael Haley, David Salkeld, Christopher Clark, Paul Dowse, John Nowell, Ann Lewis and Michael Hinman.

1. Election of a Chairman. Explaining that, as a councillor, he might chair meetings until a chairman was elected but that he might not chair the Steering Group, Michael Haley outlined the chairman's duties and promised to assist whoever assumed the responsibility. They needed someone to steer the group and be its public face. Members considered that, through sharing out Liz Sanders' commitments as chairman, the Steering Group should redefine what it did as a whole and individually. Christopher Clark offered in principle to become chairman on those terms.

2. Apologies: Maureen Burns-Jones and Richard Haynes.

3. Declaration of Interests: None.

4. Minutes and Matters Arising: The minutes of the meeting of 1st. June were agreed and signed. It was noted that the latest Press release had not yet appeared in the *Rutland Times*.

5. Applications for Membership of the Steering Group: Applicants should be recommended to the chairman. John Fowler and Nick Taylor were possibilities. Maureen Burns-Jones' e-mail in which she had reminded the Group to consider increasing the number of women on it was noted; Christopher Clark would speak to members of his Working Group, who included two women. **Action: Christopher Clark.** Members regretted that the Group was slanted towards the early retired, with comparatively few individuals who were still in fulltime work.

6. Oakham Town Council meeting resolutions update: The Town Council had agreed that Barleythorpe Parish Council should be approached to contribute towards the Steering Group's deliberations. The Group and Town Council chairmen should approach the Parish Council to suggest future discussion and involvement. **Action: Steering Group chairman and Michael Haley.**

7. Vision Statement: After some discussion it was agreed that Ann Lewis should liaise with Paul Dowse and Maureen Burns-Jones over the final version. **Action: Ann Lewis, Paul Dowse and Maureen Burns-Jones.**

8. Development of Stage 2 of the Plan:

Michael Haley thought that we should engage with on the one hand Rutland County Council, developers and landowners and other stakeholders, and on the other with the people who had infilled the survey. A meeting was arranged for 29th. June at 17.00 to arrange an open day at the Victoria Hall, probably on 15th. July, at which the public would be told how matters were proceeding. In addition to the meeting on 20th. July with Sue Green who was the East Midlands representative for the Housebuilders' Federation, there would be meetings on 3rd., 17th. and 31st. August and 7th. and 14th. September with the five developers who had submitted applications to the County Council for various types of housing around the town. Each of those five meetings would be an hour long from 17.00 and include a 20- minute explanation by the Steering Group and a presentation by the developer concerned. Ann Lewis would liaise with the Town Council clerk about inviting them. **Action: Ann Lewis.** Landowners would be invited by means of a notice to contact the Steering Group. Ann Lewis had asked Colin Dunigan (RCC planning department) to inform her where there were small brownfield sites in Oakham.

9. Any Other Business.

(i) 21st. July would be the closing date for applications to become the consultant for the plan which would be recommended to RCC. **Action: Michael Haley.**
(ii) It was confirmed that RCC had seen the survey results.

Date and Place of Next Meeting: 17.00, 29th. June at Oakham Town Council chamber.