

Minutes from Steering Group Meeting, 3rd. August, 2017 at 18.00 at Oakham Town Council

Present: Christopher Clark (chair), Ann Lewis, Maureen Burns-Jones, Paul Dowse and Michael Hinman.

Apologies: Michael Haley and David Salkeld.

Absent: John Nowell.

1. **Apologies:** As above.
2. **Declarations of Interest:** None.
3. **Minutes** of 6th. July were agreed (proposed: Ann Lewis; seconded: Paul Dowse) and signed.
4. **Matters Arising:**
 - (a) Christopher Clark would contact Paul Dadford about joining the Steering Group.
 - (b) A representative from Marrons would speak to the group on 31st. August.
 - (c) Although only a handful of members of the public had attended the 15th. July update meeting, it was agreed that such events should continue to be held as appropriate.
 - (d) Paul Dowse had transferred the Google account from Liz Sanders to Christopher Clark as her successor as chair.
 - (e) Christopher Clark would check with Michael Haley that a letter had been sent to Sue Green thanking her for her presentation on behalf of the Housebuilders' Federation.
 - (f) Since only Open Plan had responded to the invitation to become consultants, Christopher Clark would contact Stuart Duckworth, Helen Metcalfe and Kate Hiseman and then, with Paul Dowse, select two candidates out of the total of four to make presentations to the whole Steering Group.
 - (g) It was agreed that the group needed to see copies of all OTC correspondence sent out on its behalf. There was a lengthy discussion about the process of working with OTC and other bodies.
5. **Rutland County Council Responses:** Covered by the presentation which preceded the meeting, for which notes have been made separately.
6. **Membership of Steering Group:** it was agreed unanimously that Nick Taylor from the Housing Working Group and Peter Goodwin from Barleythorpe Parish Council should be invited to join (proposed: Maureen Burns-Jones; seconded: Ann Lewis).
7. **Any Other Business:**
 - (a) Maureen Burns-Jones informed the group that she would be away for the rest of August but could be contacted by e-mail.
 - (b) Ann Lewis had arranged for three representatives from the Saints John and Ann Charity to speak to the group on 17th. August about future use of their land up Cold Overton Road.
8. **Date and Place of Next Meeting:** 17.00, *Monday*, 18th. September at Oakham Town Council.