

Notes from NPSG meeting Thursday 5 January 2017 17.00

Present: Liz Sanders, Michael Haley, Michael Hinman, Ann Lewis, Oliver Bird, Paul Dowse, Maureen Burns-Jones, Christopher Clark, Richard Haynes, Jasmine Hopkins

1. Apologies: David Salkeld, John Nowell

2. Minutes of the last meeting were agreed with 8 votes for and 2 abstentions, and signed by Liz Sanders.

3. Declaration of Pecuniary interests – None

4. Matters arising and actions

- Harrington College to be contacted this week
- Letter to Frank – is in hand
- Volunteers ad on website and Comms contact list has been updated
- Oliver has document ready in draft form
- Letter to King/Mathius – not yet as Cllr King is off. Oliver suggested to send to just Cllr Mathius
- **Action** - Maureen to email John Preston to check he is booking OTC Chambers for meetings with WGs

5. Working Group updates

All groups gave an update on the progress the individual WGs are making, and provided information on how they are working towards questions for the survey, and matters arising following feedback from the public.

- **Housing:** Questions back from estate agents and Spire Homes; recommendations of informative websites from Colin at RCC (**Action – Jasmine to forward**); a long list of feedback from public consultations
- **Heritage/Open Spaces:** Looking at how to encourage people to Oakham; signage; health and wellbeing (crossover with Leisure); national walks; Heritage Trail; Canal; Allotments. To look at Open spaces, existing and new, as new developments occur – can designate
- **Transport:** Trains – times/destinations/frequency/length; level crossing a major concern; parking; one-way system
- **Town Centre:** Signage; safety; pedestrianisation; one-way; parking; speed; access. Have formulated questions
- **Community Facilities:** Medical/healthcare top of the list. Meeting rooms; use of existing space/halls; places of worship; schools; accessibility (location/disabilities); lack of anything in Barleythorpe; nothing central
- **Sport:** Talks with all local clubs/activity groups ongoing.

6. Strategy & Planning for communications, events & training

- January training (Visions & Values) cancelled, moved to May.
- Collection boxes for survey discussed – practicalities, locations and security. Ease of use for the public to return surveys. (**ACTION – who wants to ‘look after’ a box, and where?**)
- Return paid envelopes – cost implications, assuming all will reply?

- How to encourage people to return the surveys – Prize draw? (**ACTION – look at local businesses to offer prizes, sponsorship on survey, sponsor boxes – Oliver to contact OPT**)
- Agree to do another Tesco event, and Aldi – purpose: Inform of NP, inform of survey, how to return survey, hand out newsletter (**ACTION – all to inform Jasmine which of the 2 dates can make**)
- Distribution of surveys – everyone happy to deliver to the same streets
- Twitter – unanimous decision to have own NP Twitter account (**ACTION – Jasmine to set up Twitter account for NP**)
- New training added – 20th April - developers
- **ACTIONS – Paul to check project plan is on google drive**
Liz, Michael Haley and Ann to get together (to discuss requirement from training session with developers for April)
Radio – to coincide with press release

7. Barleythorpe Forum Update

The attached paper was for information only.

8. Business Forum Event

The new date of 31 January was noted. Emails to all local businesses being sent out inviting them to the event. The Baptist Church have agreed to do refreshments on the night.

9. Costs for additional consultancy work from Rural Community Council (RCC)

The paper was noted and voted on – proposed by Paul, seconded by Ann, unanimously agreed.

10. RCC questions

Now under ‘sundry feedback’ on website

11. AOB

Paul is to add raw data from the Tesco event to the website