

NOTES OF THE MEETING OF THE OAKHAM AND BARLEYTHORPE  
NEIGHBOURHOOD PLAN STEERING GROUP  
held on 20<sup>th</sup>. September, 2018 at the King Centre, Barleythorpe at 4.00 p.m..

Present: Paul Dowse (PD) (chair), David Salkeld (DS), John Nowell (JN), Adam Lowe (AL), Michael Hinman (MH), Nick Taylor (NT) and Janet Hughes (JH).

Apologies: Christopher Clark (CC).

In attendance: Simone Landucci (SL) and John Bayes (JB) of Open Plan.

**1. Welcome and Introductions**

PD welcomed everybody to the meeting and those present introduced themselves.

**2. Declarations of Interest: None.**

**3. Minutes of the Meeting held on 29<sup>th</sup>. August** were approved (proposed: AL; seconded: JN).

**4. Matters Arising**

All expenses had been signed off. CC had forwarded the Oakham and Barleythorpe responses to the revised Local Plan to the Town Council.

**5. Walkabouts**

CC would lead the walkabout around the Alberta Park estate in the south-east zone on September 22<sup>nd</sup>. The Town Centre zone needed dealing with. JN would see Chris Marsland and Dave Banksby about doing the old and new Barleythorpe zone. Several of the zones' details featured in a Google document which PD had compiled. Open Plan so far had information for zone 1 (north-east) and could be sent that for zone 6 (Oakham School and Industrial Area). Open Plan could add completed walkabout details into their database according to their template.

**Action:** CC,JN,CM,DB,PD,SL.

**6. Any Other Business**

**(a) Sessions at Oakham Library**

A Local Plan display beside where Group members sat, along with the issue of Saint George's Barracks' future, meant that people who spoke to members tended to talk about those matters as well as those which were of immediate concern, but the pairs of Group members had each engaged at length with about six members of the public on each Saturday so far. Sessions were believed to be scheduled for 22<sup>nd</sup>. and 29<sup>th</sup>. September, but PD would check that the later one was still on.

**Action:** PD.

**(b) Task and Finish Group**

Unexpected council elections had delayed this group's progress. PD had circulated to

Steering Group members the Task & Finish Group's survey results, which gave much information about the town centre, and would do some amendments. He said that Task & Finish would set up working groups which would develop policies which should arise from the issues identified and work from the policies towards solutions. There would be a presentation about the business aspect of Oakham at 8.45 a.m. on October 17<sup>th</sup>. at Oakham School's Barraclough dining hall, Ashwell Road. Task & Finish Group members had differing expectations about what it should do.

(c) Remaining Work to be Done

Open Plan needed funding for 1½ more days. They would begin to draft policies before the last walkabouts had been undertaken. Steering Group members would be invited to contribute towards specific policies which should have been finalised by the end of October in order to complete all work by the end of the year. When the policies had been drafted, recommendations would have to be synchronised. PD would Doodle Group members so as to fix a training session with Open Plan during the week beginning October 8<sup>th</sup>.

**Action: PD.**

(d) Grant

AL would check how much money remained available.

**Action: AL.**

**7. Date and Place of Next Meeting**

The next meeting would be held at 4.00 p.m. at the King Centre on a date to be agreed via Doodle.